**Westfield Nursery School**

**Request for Leave of Absence from School**

Please give as much notice as possible.

Child’s name:……………………………………………………………………..

Class:……………………………………………………………………………………

Will be absent from school

from………………………………………………………………………………………

to…………………………………………………………………………………………..

Total days……………………………………………………………………………

Reason for absence………………………………………………………………………………………………………………

Parents Signature……………………………………………………………….

Date………………………………………………………………………………………

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